Governance Implementation and Migration Planning Team

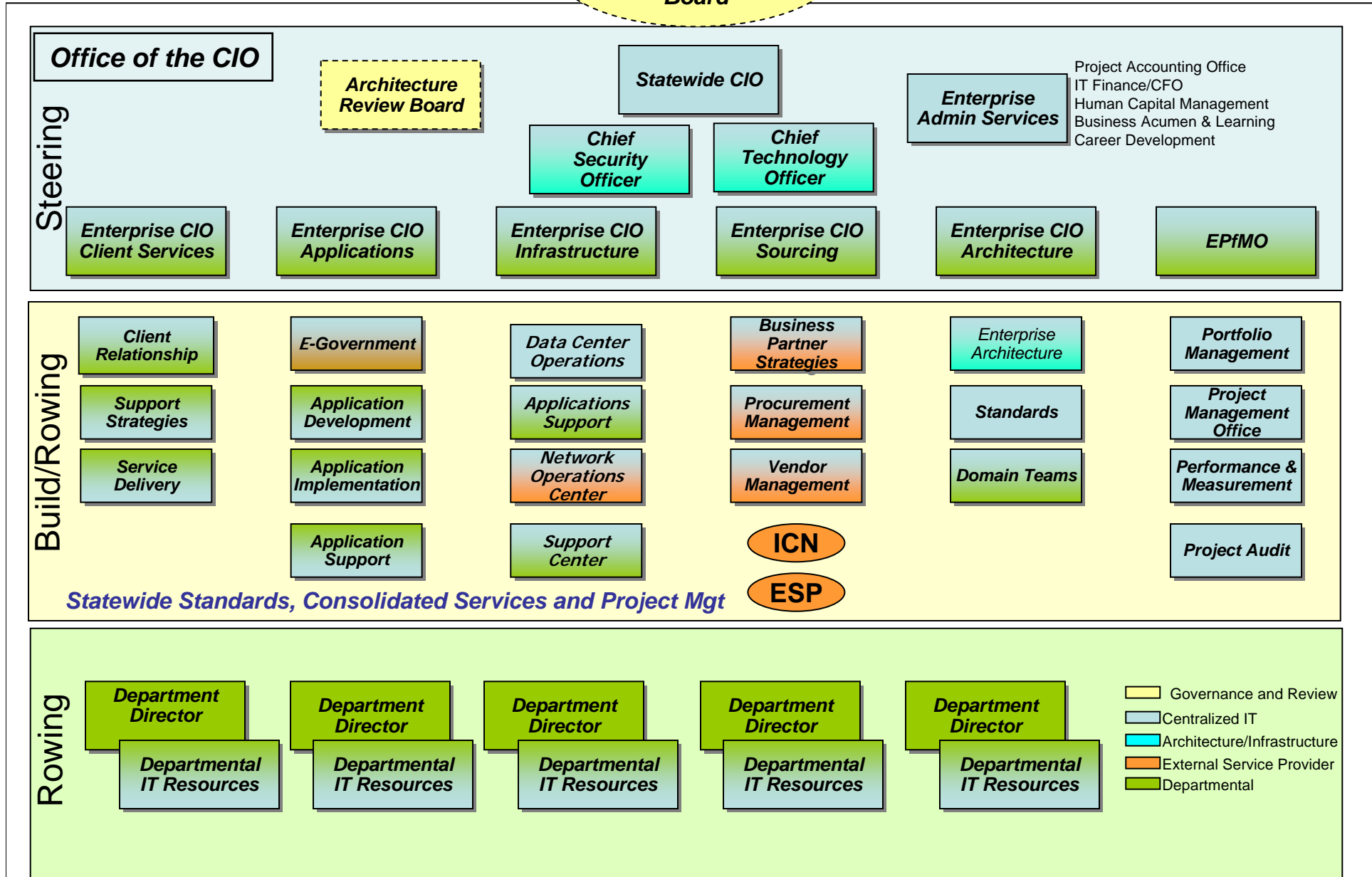## All Project Initiatives

Week Two

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Recap - Impetus for the study (House File 534):

The Legislature is looking for Value from Information Technology investments, to be more responsive, and cost effective by asking...

- *How can investments in technology add maximum value to the State?*

- *How can we increase cost effectiveness on a statewide basis?*

- *How can we provide a greater focus on the core mission of the State?*

- *How can we effectively manage scarce resources and improve service delivery?*

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Alternative 2: Service Provider Model

Enterprise Investment Governance Board

Steering

Office of the CIO

Architecture Review Board

Statewide CIO

Chief Security Officer

Chief Technology Officer

Enterprise Admin Services
- Project Accounting Office
- IT Finance/CFO
- Human Capital Management
- Business Acumen & Learning
- Career Development

Enterprise CIO Client Services	Enterprise CIO Applications	Enterprise CIO Infrastructure	Enterprise CIO Sourcing	Enterprise CIO Architecture	EPfMO

Build/Rowing

Client Relationship	E-Government	Data Center Operations	Business Partner Strategies	Enterprise Architecture	Portfolio Management
Support Strategies	Application Development	Applications Support	Procurement Management	Standards	Project Management Office
Service Delivery	Application Implementation	Network Operations Center	Vendor Management	Domain Teams	Performance & Measurement
	Application Support	Support Center			Project Audit

ICN

ESP

Statewide Standards, Consolidated Services and Project Mgt

Rowing

Department Director	Department Director	Department Director	Department Director	Department Director
Departmental IT Resources	Departmental IT Resources	Departmental IT Resources	Departmental IT Resources	Departmental IT Resources

Legend:
- Governance and Review
- Centralized IT
- Architecture/Infrastructure
- External Service Provider
- Departmental

Service Provider Key Highlights

- Governance Board
- Architecture Review Board
- Establish Office of the CIO with:
  - *Statewide CIO*
  - *Statewide CTO*
  - *Statewide CISO*
  - *Enterprise level CIO's*
- Nobody Moves (Other than CIO's); IT personnel transferred to IT Dept. (except non-enterprise application developers)
- Rate Schedule to be Developed for Interdepartmental Services
- Centralize IT procurement
- ICN manages WAN, CAN and LAN
- IT Department manages all hardware (except Network - ICN)
- JFHQ primary for data center/server farm; Ames DOT backup site
- IWD and Hoover data centers for file and print services only

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Service Provider Initiative: #1 Governance

1. Establish A Technology Governance Board (TGB) to evaluate and prioritize statewide IT spending and project requests: There is currently no clear, consistent methodology to evaluate the merits of information technology projects on a statewide basis. We recommend a board with specific statewide authority for all new Information Technology initiatives (projects) desired by all Executive Branch Departments and a more formal business case review process and measurements than the current Information Technology Council.

Coeur Deliverables

1. Workshops include:
   o *Review recommended initiative*
   o *Mission Statement*
   o *Weekly Status Report*
2. Develop Risk Assessment
3. Cultural considerations
4. Develop Project Plan
   o *Define key activities*
   o *Define event horizons*
   o *Define milestones and expected outputs*
   o *Define implementation cost elements*
5. Develop and deliver presentation for Governor

Team Deliverables by January 11, 2005

- Conduct workshops
  - *Week 1 – launch project, including:*
    - Understand recommendation, Select team chair, Write team mission, Identify key activities required to implement the recommendation
  - *Week 2 – "flesh out" activities, considering:*
    - Categorization of key activities
    - Risk, impediments, event horizon, culture, implementation cost, etc.
  - *Week 3– draft presentation package*
  - *Week 4 – complete presentation package*
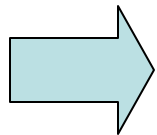
- Develop key activities plan and framework for recommendations

- Create a presentation package for Governor Vilsack describing the recommended course of action

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Team Chair Responsibilities

1. Collaborate on weekly status report
2. Coordinate Team activities
3. Act as a spokesperson for the group
4. Liaison to Iowa Project Management (Wes Hunsberger)
5. Responsible for joint presentations

Agenda

Project Workshop December 14th		
Time	Agenda Item	Assignment
15 minutes	Recap Mission Statement	Coeur Group
30 minutes	Categorize key activities	All
120 minutes	"Flesh out" key activities	All
15 minutes	Wrap up	Coeur Group

Mission Statement

Mission Statement

Governance Implementation & Migration Team

• The Technology Governance Implementation & Migration team will provide a design and an implementation plan for the establishment of the Technology Governance Board for approval by the Governor.

• The implementation plan will enable development of a Technology Governance Board, and key processes that will evaluate and prioritize statewide IT spending and project requests.

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Key Activities

Identified Activities

- Go to spreadsheet.

- Assignment –
  - *Review each category's entries. (Pre- and post implementation). Adjust as needed. Eliminate / clarify as needed.*

  - *Allocated time is 30 minutes*

Activity Template

- Go to activity template.

- Assignment **–**
  - *Prepare an activity description and other data for all 'pre'-implementation activities.*

  - *Allocated time is 60 minutes*

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Activity Worksheet - Believable, Unique, Defensible?

Key Activity:

Description

| Priority (H, M, L) | Risk (L, M, H) | Incremental Cost ($000's) | Time to Complete (months) |

Considerations and Mitigation Approach (n/a if not applicable)

Legislative:

Administrative:

Cultural:

Dependencies on other groups:

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